

**Green and Healthy Homes Initiative Marin Fellow**  
**Climate Corp Bay Area; a program of Strategic Energy Innovations**  
**Recruitment Deadline: *August 21, 2017***

*Calling all energy enthusiasts dedicated to making a difference!*

The intersection of energy efficiency and health has never been so important! Green and Healthy Homes Initiative (GHHI) is a national change maker at the forefront, creating collaborative impact models to save energy and improve homes. GHHI Marin County is the first GHHI site in California and looking for an innovative, self-motivated Fellow to help launch its program.

The Green and Healthy Homes Initiative Marin (GHHI Marin) is a new network of local providers working to make housing healthier, more accessible, and energy-smart. By coordinating efforts, we make it easier for income eligible Marin residents to receive information, incentives and the necessary services to improve their housing and quality of life.

Your job will be to coordinate the day-to-day operations of GHHI Marin's service pipeline. You'll be the right hand go-to for its service partners and single-point of contact for all clients, while being an integral voice in shaping the program.

Specific tasks are as follows but are not limited to:

Coordinating with MCE, Marin Center for Independent Living, Marin County Community Development Agency-Sustainability, Community Action Marin, Community Energy Services Corporation, Marin Housing Authority and other local partners.

- \* Program administration (form management and tracking)
- \* Participant engagement/customer service
- \* Support and coordination of GHHI services and service partners
- \* Project management/coordination
- \* Metrics, rebate, and savings tracking
- \* Data entry and database management

The learning opportunities associated with this position are:

- \* Program administration
- \* Project management
- \* Customer service
- \* Partnership development
- \* Program development
- \* Data tracking and analysis

Term:

*August 28, 2017—August 24, 2018*

Compensation:

Monthly stipend of \$3000, end of program award \$1000

Recruitment deadline:

8/21/17

Contact:

Those who are interested may learn more and apply at [www.climate-corps.org](http://www.climate-corps.org) or contact Strategic Energy Innovations at 415.507.2181 or [sei@seiinc.org](mailto:sei@seiinc.org)

This application requires:

1. Current contact information
2. Job location preferences
3. Any specific position and partner preferences
4. Relevant education and experience you have and want to build on through this fellowship
5. A current resume
6. Two references
7. Two personal statements with minimum 100 word responses to the following prompts:
  - a) Climate Corps fellowships focus on assessing, educating, and implementing climate change resiliency projects. How has your education, experience, and career goals led you to a place where an Fellowship in one or more of these areas would be of value in developing a career in the climate protection field?
  - b) One of our core values is to cultivate a life-long and professional commitment to community service. Please describe your past experience with community service and how this internship will help you grow your capacity to use community service as a solution for change.
8. Proof of residency in the United States. Unfortunately, we are not able to accommodate international applicants at this time.